



AIRMAN'S ROLL CALL



Government Travel Card

Week of 06 June 2007 – 12 June 2007

Responsible use of financial benefits is essential for all Airmen

In today's increased operations tempo, Airmen are spending more and more time on the road, whether for relocation, training or in support of the Global War on Terror. That's why the Air Force gives members a convenient means of funding official travel through the Government Travel Card program.

The Government Travel Card is available to Department of Defense employees with the strict understanding that it will not be abused or misused in any way.

Use of the GTC is a benefit, not an entitlement, and misuse or irresponsibility can reflect negatively on your credit and your career. Abuse of the GTC is punishable under DoD regulations and the Uniform Code of Military Justice, so understanding the responsibilities and limitations of using the card can save Airmen from serious legal and financial trouble.

The following points are important for Airmen to remember:

- Use of the GTC is mandatory for all DoD employees for official government travel, unless exempted from GTC use or denied due to poor credit or a suspended account
- The GTC may only be used for official travel purposes when on official government orders; never for personal use
- Some examples of official travel expenses are airfare, lodging, ATM withdrawals, car rental, fuel and meals
- ATM withdrawals are not authorized sooner than 3 days before scheduled travel
- It is the member's responsibility to ensure the full balance of the GTC is paid monthly no later than the due date on the statement
- Members are required to split disburse all outstanding charges against the GTC when filing the travel voucher

For more information on the GTC, contact your local program coordinator or visit <http://www.dfas.mil/travelpay/governmentsponsoredtravelcard.html>.

Find Airman's Roll Call Online Here: <http://www.af.mil/library/viewpoints/>

Airman's Roll Call is designed for supervisors at all levels to help keep Airmen informed on current issues, clear up confusion, dispel rumors, and provide additional face-to-face communication between supervisors and their teams.